

Welcome to Eurofins Environment Testing and thank you for choosing us for your testing laboratory requirements. Below is some important information to get you started. We look forward to working with you.

Important documents you will need:

- 1. Chain of Custody (CoC) Form:**  
All samples should be submitted with a chain of custody detailing the sample description / identification, testing required and turnaround time (TAT) required. The chain of custody is also where you will let us know who to report results to, what format you prefer and also alert us to any special requirements or hazards associated with your samples. [Download Here](#)
- 2. New Client Application Form (To be supplied by your ASM)**  
This form will allow us to obtain all of the contact information we need to initiate your account. Section A must be completed by all new clients. Completing Section A only allows results to be issued once invoice payment is received. Clients sending ongoing / high volume work may be eligible to open a 30 day account. Please complete Section B if you would like to apply to set up this type of account with us.
- 3. Preservation Chart**  
This document outlines the preferred volumes and preservation methods for various common tests based on APHA, USEPA and Australian Standards. If you cannot find the test you require on this document please contact our Client Services department. [Download Here](#)
- 4. Bottle Order Form**  
Eurofins | Environment Testing can provide the appropriate containers for your testing. Please return this form via email and allow at least two days for delivery to metropolitan areas. For other delivery areas please contact our Client Services department. [Download Here](#)

### Turnaround Times (TAT)

Most standard tests have an expected turnaround time of 5-7 working days. Faster turnaround times may be available for some tests and will attract a surcharge. For details please contact our Client Services department. Samples received in the lab after 5.30pm are deemed to be received the next business day and turnaround time will be calculated accordingly.

### Sample Registration

Once your samples are received in the laboratory we will use the information on your COC and New Client Application Form to register the samples in our LIMS (Laboratory Information Management System), and then send the samples directly to our lab areas for extraction and analysis. An SRA (Sample Receipt Advice) will be generated and sent electronically once the login process is complete. On the SRA you will find your Eurofins report reference number for the job and contact details of your Analytical Services Manager (ASM), who will be your main contact at Eurofins | Environment Testing for the duration of the job.

### Accreditation

Eurofins | Environment Testing is a NATA accredited laboratory in Australia and IANZ accredited laboratory in New Zealand. Our certificates and scope of accreditation are available upon request.

Last modified on: 25 March 2024	Approved on: 25 March 2024	Version: QS3060_R7
Last modified by: K. Wrigglesworth	Approved by: E. Daos	Page 1 of 3
Editorial Committee: K. Wrigglesworth, E. Daos, T. Lakeland		Next required review date: 25 March 2028

**Delivery Addresses**

<b>Australia - NATA Accredited Laboratories</b>	
<b>Victoria</b> 6 Monterey Road Dandenong South Victoria 3175 <b>PH:</b> +61 3 8564 5000 EnviroSampleVic@eurofins.com	<b>New South Wales</b> 179 Magowar Road (Delivery Door 2) Girraween NSW 2145 <b>PH:</b> +61 2 9900 8400 EnviroSampleNSW@eurofins.com
<b>Queensland</b> 1/21 Smallwood Place Murarrie QLD 4172 <b>PH:</b> +61 7 3902 4600 EnviroSampleQLD@eurofins.com	<b>Western Australia (Eurofins   ARL)</b> 46-48 Banksia Road Welshpool WA 6106 <b>PH:</b> +61 8 9251 9600 EnviroSales@eurofins.com
<b>Newcastle (Mould &amp; Asbestos)</b> Building 1 / 2 Frost Drive Mayfield West NSW 2304 <b>PH:</b> +61 2 4968 8448 EnviroSampleMLD@eurofins.com	<b>Geelong (Asbestos)</b> Unit 19 / 8 Lewalan Street Grovedale VIC 3216 <b>PH:</b> +61 3 8564 5970 EnviroSampleNSW@eurofins.com
<b>ACT</b> Unit 1 / 2 Dacre Street Mitchell ACT 2911 <b>PH:</b> +61 2 6113 8091 EnviroSales@eurofins.com	
<b>New Zealand - IANZ Accredited Laboratories</b>	
<b>Christchurch</b> 43 Detroit Drive Rolleston CHC 7675 <b>PH:</b> +64 800 856450 EnviroSampleCHC@eurofins.com	<b>Auckland</b> 35 O'Rorke Road Penrose AKL 1061 <b>PH:</b> +64 800 856450 EnviroSampleAKL@eurofins.com
<b>Eurofins   Focus Auckland</b> Unit C1 / 4 Pacific Rise Mount Wellington AKL 1060 <b>PH:</b> +64 9 525 0568 EnviroSampleCHC@eurofins.com	<b>Eurofins   Focus Tauranga</b> 1277a Cameron Road Gate Pa Tauranga 3112 <b>PH:</b> +64 9 525 0568 SamplesTGA@eurofins.com

Last modified on: 25 March 2024	Approved on: 25 March 2024	Version: QS3060_R7
Last modified by: K. Wrigglesworth	Approved by: E. Daos	Page 2 of 3
Editorial Committee: K. Wrigglesworth, E. Daos, T. Lakeland		Next required review date: 25 March 2028

Eurofins Environment Testing Australia PTY LTD, ABN 50 005 085 521  
 Eurofins ARL PTY LTD, ABN 91 050 159 898  
 Eurofins Promicro PTY LTD, ABN 47 009 120 549  
 Eurofins Environment Testing NZ LTD, NZBN 94 290 460 24954

[www.eurofins.au/environment](http://www.eurofins.au/environment)

Satellite Offices	
<b>South Australia</b> 9 Main Terrace Richmond SA 5033 <b>PH:</b> +61 8 8154 3100 <b>Mobile:</b> 0438 424 511 (Parimal Acharya) EnquiriesAdelaide@eurofins.com	<b>Tasmania</b> 282a Argyle Street North Hobart TAS 7000 <b>PH:</b> +61 3 8564 5000 EnviroSales@eurofins.com
<b>Townsville</b> 1/131 Denham Street, Townsville, QLD, 4810 <b>PH:</b> 07 3902 4611 EnviroSales@eurofins.com	<b>Wollongong</b> Unit 16 / 7 Investigator Drive NSW 2526 Unanderra <b>PH:</b> +61 2 9900 8492 EnviroSales@eurofins.com
<b>Northern Territory</b> 3/83 Coonawarra Road Winnellie NT 0820 <b>PH:</b> +61 8 8154 3103 EnviroSales@eurofins.com	

Last modified on: 25 March 2024	Approved on: 25 March 2024	Version: QS3060_R7
Last modified by: K. Wrigglesworth	Approved by: E. Daos	Page 3 of 3
Editorial Committee: K. Wrigglesworth, E. Daos, T. Lakeland		Next required review date: 25 March 2028