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## **1.0 PURPOSE:**

The process to follow when Stop Sampling Procedures are applied on a kiwifruit orchard.

## **2.0 SCOPE:**

All kiwifruit orchards where Stop Sampling applies.

## **3.0 DEFINITIONS:**

### **3.1 Orchard Representative**

The person responsible for managing Health and Safety on orchards on a day to day basis and will be the main person Eurofins BOP can communicate with on health and safety related matters on orchards including access, risks, and emergency procedures. This person must be able to either remedy any risks or hazards directly or work directly with e.g. a Grower/Orchard owner to achieve the same.

The person listed as a 'Primary Contact' within the Eurofins BOP system will be the assumed Orchard Representative. Please ensure these details are accurate or where different this is communicated and updated.

## **4.0 DOCUMENTS:**

### **4.1 ASSOCIATED DOCUMENTS**

- 4.1.1** Avocado Stop Sampling Procedures
- 4.1.2** Avocado Sampling Standard


### **4.2 REFERENCE DOCUMENTS**

- 4.2.1** Eurofins BOP Health and Safety Policy
- 4.2.2** Risk Register: Travel/Orchard Sampling
- 4.2.3** Kiwifruit Orchard Health and Safety Sampling Standard
- 4.2.4** Kiwifruit Sample Collection
- 4.2.5** Tracking 3 User Guide

## **5.0 PROCEDURE:**


The following procedure will be followed when Eurofins BOP determines that an orchard is not safe to sample due to unmitigated health and safety risks. The circumstances in which this process will apply are defined in the document Kiwifruit Orchard Health and Safety Sampling Standard.

1. Eurofins BOP determines that an orchard will not be sampled due to unmitigated health and safety risks. The Sampler Requestor, Orchard Representative and Zespri are advised and the Orchard Representative is asked to initiate the corrective action. Eurofins BOP will prevent samples being requested against the KPIN within their internal system. Note: Stop Sampling

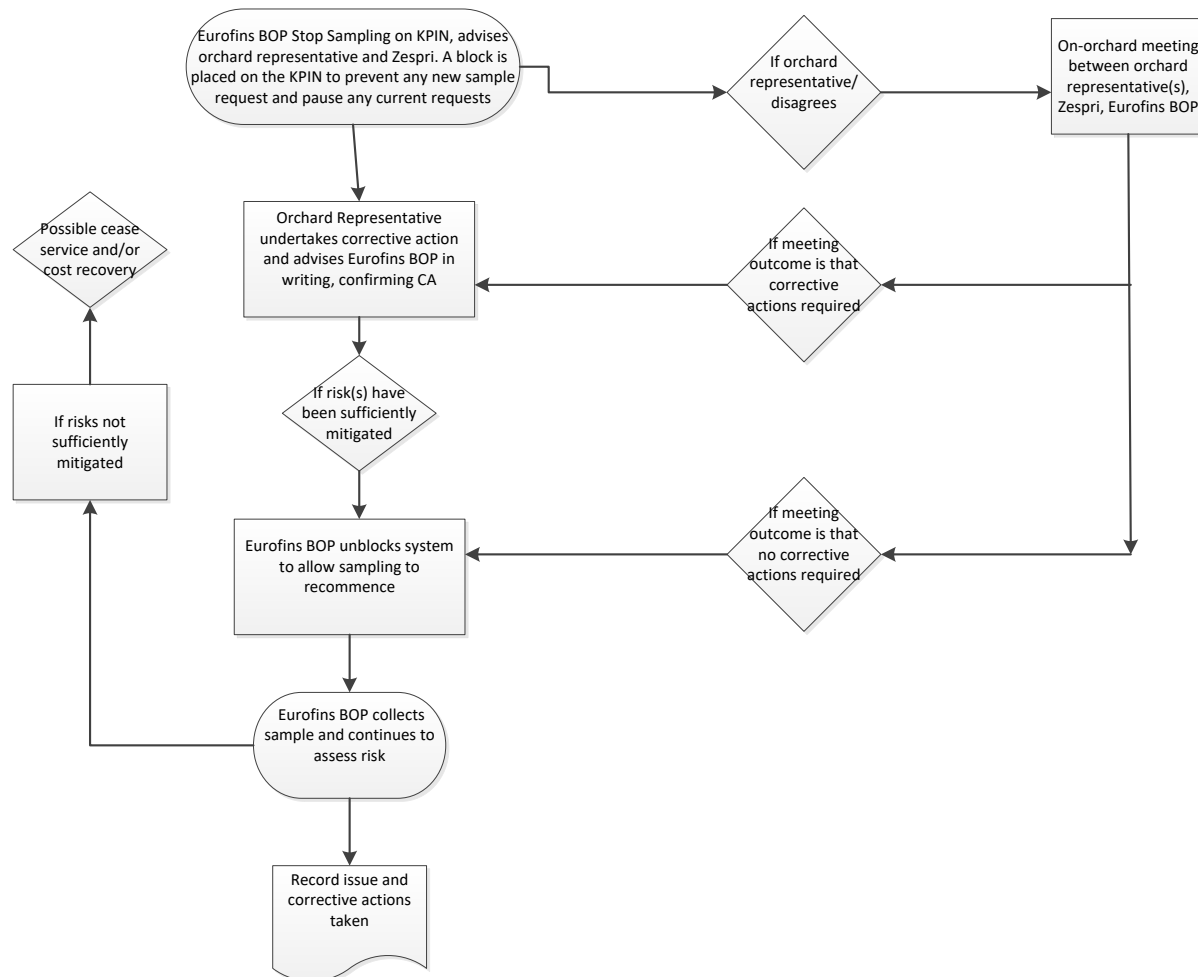
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extends to other entities using our system such as Pack houses. To this end, Eurofins BOP will not lift a Stop Sample to accommodate a Pack house collection request.

2. If the Orchard Representative will undertake the corrective action(s) go to step 3, otherwise go to step 2a.
  - a. If the Orchard Representative disagrees with the Eurofins BOP feedback they can request an on-orchard meeting with Zespri, Eurofins BOP and their postharvest company to review the Eurofins BOP feedback. If the outcome of this meeting is that corrective action needs to be undertaken, go to step 3. If the outcome of the meeting is that no corrective action needs to be undertaken, go to step 5.
3. The Orchard Representative undertakes corrective action and advises Eurofins BOP that the corrective action has been carried out. Confirmation that the corrective action has been carried out must be made in writing from the Orchard Representative to Eurofins BOP Service Desk: EBOP\_ServiceDesk@eurofins.com. This may also require photo conformation or a site visit by Eurofins BOP. Go to step 4.
4. Eurofins BOP will then allow a sample request to be made in the system. Go to step 5.
5. Once sampling recommences and confirmation of the corrective action received and if no other or new issues have been identified, the Sampler will carry out their sampling function in line with Standard Operating Procedures and will continue to dynamically assess orchard safety. If the corrective action(s) have not been carried out, return to step 1 above. Eurofins BOP reserves the right with repeat offenders to discontinue service and/or charge actual costs.
6. The Stop Sampling action points will be tracked and documented in Eurofins BOP issue tracking system.

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## 6.0 PROCESS FLOWCHART:



## 7.0 DOCUMENT REVISION HISTORY:

Revision	Section Changed	Description of Change	Author	Revision Date (DD-MM-YY)
<b>3</b>	Procedure	Insert bi-line Step 2, removed section re: Zespri contacting orchard rep Step 5, removed 'no additional penalty will be required', inserted 'Eurofins BOP reserve the right' etc. Adjusted flow chart accordingly	Spotty Guinness	19-09-18