



Eaton Analytical

UCMR4 CHAIN OF CUSTODY RECORD

EUROFINS EATON ANALYTICAL USE ONLY:

Folder No: _____

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LOGIN COMMENTS: _____

SAMPLES CHECKED AGAINST COC BY: _____

SAMPLES LOGGED IN BY: _____

SAMPLE TEMP RECEIVED Criteria: (recorded in internal COC)

SAMPLES REC'D DAY OF COLLECTION? ☐

(check for yes)

If the sample(s) received:

- same day receipt as sample collection with evidence of cooling, sample temperature $\geq 10^{\circ}\text{C}$ is acceptable
- within the first 48 hours of collection time; sample temperature must be $\leq 10^{\circ}\text{C}$ (except 200.8) and not frozen (except 546), and
- after 48 hours of collection time; sample temperature must be $\leq 6^{\circ}\text{C}$ (except 200.8) and not frozen (except 546), and valid if refrigerated between collection and shipment documented below as "yes."

PWSID: _____

Example: (CA1234567)

For PWS and Intermediate Lab Use ONLY:

Were samples cooled between sample collection and shipment at 10°C , or less, for the first 48 hours and 6°C , or less, thereafter? If yes, please "✓" the box next to yes below. No documentation of cooling of samples between collection and shipment for samples received after 48 hours of sample collection **will be rejected**.

Intermediate Lab: YES ☐ NO ☐

PWS: YES ☐ NO ☐

TO BE COMPLETED BY SAMPLER:

(check for yes)

COMPANY/AGENCY NAME:		PROJECT CODE:		- Resample? <input type="checkbox"/> if YES, please specify which sample event it is for _____																	
EEA CLIENT CODE:		SAMPLE GROUP:		NOTE: we MUST have PWSID#, Facility ID, Sample Point ID, and Sample event # to be able to upload data to EPA Database																	
TAT requested: rush by adv notice only		STD ____ 1 wk ____ 3 day ____ 2 day ____ 1 day ____		SEE ATTACHED BOTTLE ORDER FOR ANALYSES <input type="checkbox"/> (check for yes), OR																	
				list ANALYSES REQUIRED (Mark the number of containers in all test required for each sample line)																	
SAMPLE DATE	SAMPLE TIME	FACILITY ID (per EPA Requirement) - 5 characters Max	SAMPLE POINT ID (per EPA Requirement) - 20 characters max	SAMPLE EVENT # ⁽¹⁾	UCMR4 544	UCMR4 545	UCMR4 546		UCMR4 200.8	UCMR4 525.3	UCMR4 530	UCMR4 541		UCMR4 552.3	TOC	Bromide					SAMPLER COMMENTS

⁽¹⁾ Sample Event Code: Cyanotoxins -- SEC1 SEC2 SEC3 SEC4 SEC5 SEC6 SEC7 SEC8

HAAs -- SEH 1 SEH2 SEH3 SEH4

Metals, Pesticides, Alcohols, SVOCs -- SEA 1 SEA2 SEA3 SEA4

SAMPLED BY:	SIGNATURE	PRINT NAME	COMPANY	DATE	TIME
RELINQUISHED BY:					
RECEIVED BY:					
RELINQUISHED BY:					
RECEIVED BY:					

1. Area of Application

1.1 All Orders accepted by "Eurofins Eaton Analytical, Inc. or any of its subsidiaries or affiliates" (collectively, "EEA") will be governed by these General Terms and Conditions of Sales (the "Terms and Conditions"), including orders placed by telephone which have not been confirmed in writing and orders made by delivery of samples. A contract with these Terms and Conditions comes into being when an order that has been placed with EEA is accepted by EEA. An order placed with EEA is considered as accepted by EEA when (a) EEA proceeds to fulfil that order, without need for any written confirmation from EEA or (b) EEA accepts the order in writing.

If EEA and Customer have an existing Services Agreement in place (i.e. Master Service Agreement, Laboratory Service Agreement or Pharmaceutical Service Agreement), that Agreement will constitute the entire agreement between the parties and any additional or conflicting terms and conditions are null and void.

1.2 These Terms and Conditions supersede and replace all prior verbal or written price quotations and agreements between the parties and, unless specifically indicated otherwise therein, take precedence over all conflicting or inconsistent provisions of subsequent written agreements between the parties; Only the chairman or president (collectively, "officer") has the authority to alter or waive any of these Terms and Conditions or to make any representation which conflicts with or purports to override any of these Terms and Conditions; and no such alteration, waiver or representation shall be binding upon EEA, unless it is in writing and signed by an officer of EEA.

2. Placement of Order

2.1 A customer's order will be valid only if it is sent by mail or fax or other electronic message on letterhead of the customer or by using EEA approved sample dispatch sheets or electronic order forms and the commercial aspects of the order which are not specifically set out in these Terms and Conditions (including price, estimated turnaround times and delivery date) must be agreed at the time of the order. The customer must confirm in writing orders given by telephone immediately after they are made and will be deemed to have placed an order if the customer sends samples to EEA quoting the customer reference. EEA is not obligated to start any analytical work unless the order is clear and it has been provided all required information.

2.2 Unless specifically accepted in writing and signed by an officer of EEA, any terms proposed or submitted by a customer at any time (including, but not limited to, terms or provisions in the customer's purchase order, instructions or other document) which differ from these Terms and Conditions are rejected as a material alteration of these Terms and Conditions and shall be of no force or effect. Furthermore, special terms or conditions of prior orders, including special pricing, will not automatically apply to subsequent orders. Each order accepted by EEA will be treated as a separate contract between EEA and the customer.

2.3 A request for additional services on samples that have entered the laboratory will be treated as a new order and may postpone estimated delivery date accordingly.

3. Price and Terms of Payment

3.1 If the acknowledgment of an order does not state otherwise, EEA's prices apply "ex works". Any additional cost or disbursement (e.g. incurred by EEA in connection with the order) must be paid by the customer.

3.2 Prices are exclusive of all applicable taxes (including sales, use and VAT) and are based on tariffs in force at the day of the remittance of the offer to the customer. Applicable taxes are those in force at the date of invoicing.

3.3 Unless specifically agreed otherwise by EEA in its acceptance of an order, payment of all invoices is due strictly within 30 days of the invoice date. Any dispute about invoices must be raised within 30 days of the invoice date. The challenge of an analytical result will not entitle a customer to defer payment. Any invoice which remains outstanding after due date, may be additionally charged with an administrative penalty of Seventy Five Dollars (\$75) and may carry interest at the rate of one percent (1%) per month or the maximum interest rate permitted by applicable law, whichever is lower.

3.4 EEA has the right to charge an administrative fee of up to Fifteen Dollars (\$15) to re-issue an invoice.

3.5 The invoice settlement method is check, bank transfer or direct debit. Any other method of payment must receive prior agreement from EEA. The customer undertakes to provide bank account details.

3.6 EEA is entitled to require payment of up to 100% of the quoted order price as a condition of acceptance.

4. Duties of Customer in Delivering Samples or Materials

4.1 The samples or materials must be in a condition that makes the preparation of reports/analyses or the production of ordered products possible without difficulty. EEA is entitled to conduct an initial examination of the samples or materials to check their condition before processing the samples, drawing up a report or using them in production. The customer shall bear the costs of this initial examination, if the samples or materials do not comply with the requirements described in this clause 4.1. If the result of the initial examination is that an analysis or production is impossible or is possible only under more difficult conditions than originally anticipated – for example, because the samples or materials have been interspersed with foreign materials or substances that were not reported by the customer or are degraded - EEA shall be entitled to terminate or interrupt the order and the customer shall bear costs incurred by EEA to that point.

4.2 The customer must ensure, and hereby warrants, that no sample poses any danger, including on its site, during transportation, in the laboratory or otherwise to EEA premises, instruments, personnel or representatives. It is the customer's responsibility to insure compliance with hazardous waste regulations, including regarding information, transportation and disposal and to inform EEA personnel or representatives about sample health and safety concerns, including any known or suspected toxic or other contaminant that may be present in the sample and its likely level of contamination as well as the risks to EEA premises, instruments, personnel and representatives related to the contamination. The customer shall be responsible for, and indemnifies EEA against, all costs, damages, liabilities and injuries that may be caused to or incurred by EEA or its personnel or representatives including on the sampling site, during the transportation or in the laboratory by the customer's sample or by sampling site conditions. The customer shall bear all extraordinary costs for adequate disposal of hazardous waste resulting from the sample, whether or not described as hazardous waste. At EEA's request, the customer must provide EEA with the exact composition of the samples.

5. Property Rights on Sample Material and Sample Storage

5.1 All samples become the property of EEA to the extent necessary for the performance of the order.

5.2 EEA can dispose of or destroy samples immediately after the analysis has been performed, unless EEA and the customer have agreed in writing on the terms of EEA's retention of the sample. EEA also can dispose of or destroy the samples after the agreed upon retention period, without further notice and at customer's cost, should an extra cost for EEA arise to comply with any regulation (for example, with respect to disposal of hazardous waste). If the customer requests the return of unneeded sample material, EEA will return them to the customer, at the customer's cost and risk.

6. Delivery Dates, Turnaround Time

6.1 Delivery dates and turnaround times are estimates and do not constitute a commitment by EEA. Nevertheless, EEA shall make commercially reasonable efforts to meet its estimated deadlines.

6.2 Results are generally sent by email and/or by USPS mail, or via other electronic means, to the attention of the persons indicated by the customer in the order, promptly after the analysis is completed.

7. Transfer of Property

7.1 Title in any analysis results, products, equipment, software or similar supplied by EEA to the customer will remain with EEA until all invoices in respect thereof have been paid by the customer in full, and until such full payment, the customer shall have no property rights or other rights to use them. In addition, even if EEA has accepted and begun to fulfil an order, EEA has the right at any time stop processing that order and to stop doing any work for a customer if that customer is late in paying any amount due to EEA, whether for that or any other order.

8. Limited Warranties and Responsibilities

8.1 Orders are handled in the conditions available to EEA in accordance with the current state of technology and methods developed and generally applied by EEA and the results may not always be 100% exact and/or relevant. Analyses, interpretations, assessments, consulting work and conclusions are prepared with a commercially reasonable degree of care but EEA cannot guarantee that these will always be correct or absolute. This limited warranty expires six months after the delivery date of the samples, if the acknowledgement of the order does not specifically state otherwise. In all cases, the customer must independently verify the validity of any results, interpretations, assessments and conclusions supplied by EEA, if it wishes to rely on the same in respect of matters of importance and shall do so at its own risk.

8.2 Each analytical report relates exclusively to the sample analyzed by EEA. If EEA has not expressly been mandated and paid for the definition of the sampling plan (including which samples of which raw materials and finished products and at which frequency should be analysed) and the definition of the precise range of analysis to be performed or if the customer has not followed EEA recommendations, EEA shall not bear any responsibility if the sampling plan and/or the range of analysis to be performed prove to be insufficient or inappropriate.

8.3 The customer is responsible for the proper delivery of samples sent to EEA for examination/analyses or materials sent for production. Unless otherwise specifically agreed in writing by EEA, EEA accepts no responsibility for any loss or damage, which may occur to any sample in transit or to any facility or site where logistics services are being delivered. The customer will be liable for the security, packaging and insurance of the sample from its dispatch until it is delivered to the offices or the laboratories of EEA. EEA will use commercially reasonable care in handling and storing samples, but EEA shall not be held responsible for any loss or destruction of samples even after their receipt at its laboratories.

8.4 The customer warrants and represents to EEA that all samples sent to EEA for analysis are safe and in a stable condition and undertakes to indemnify EEA for any losses, injuries, claims and costs which EEA, or its personnel, may suffer as a result of any sample not being in a safe or stable condition, notwithstanding that the customer may have given an indication on the sample or any order form of any perceived problem with the sample. The customer must always inform EEA in writing prior to shipment and label the packaging, samples and/or containers appropriately, if the samples are dangerous or otherwise of a hazardous nature.

8.5 Unless explicitly agreed in writing by all parties, the contractual relationship shall be exclusively between the customer and EEA. There shall be no third party beneficiary or collateral warranty relating to any order and the customer shall indemnify and hold EEA harmless from and against any and all third party claims in any way relating to the customer or to the order by the customer.

9. Limitation of Liability

9.1 Except to the extent that such limitations are not permitted or void under applicable law: (a) EEA (together with its workers, office clerks, employees, representatives, managers, officers, directors, agents and consultants and all EEA partners and affiliates, the "EEA Indemnifying Parties") shall be liable only for the proven direct and immediate damage caused by the EEA Indemnifying Party's willful misconduct in connection with the performance of an order and then, only if EEA has received written notice thereof not later than six (6) months after the date of the customer's knowledge of the relevant claim (unless any longer period is prescribed under applicable law and cannot be contractually limited), and (b) in all cases (whether arising under contract, tort, negligence, strict liability, through indemnification or otherwise), the EEA Indemnifying Parties' liability per claim or series of related claims, and the customer's exclusive remedy, with respect to EEA's services which fall under these Terms and Conditions, shall be limited to the lesser of: (i) the direct and immediate loss or damage caused by the EEA Indemnifying Party's willful misconduct in connection with the performance of the order and (ii) ten times the amount EEA actually received from the customer in relation to the order up to fifteen thousand dollars (\$15,000).

9.2 The EEA Indemnifying Parties shall not be liable for any indirect, direct or consequential loss or damage (including, but not limited to, loss of business, profits, goodwill, business opportunities or similar) incurred by the customer or by any third party.

9.3 It is a condition of EEA's acceptance of an order that the customer indemnifies the EEA Indemnifying Parties for any losses, injuries, claims and costs which the EEA Indemnifying Parties may suffer as a result of arising from or in any way connected with its role under or services or products or software provided pursuant to these Terms and Conditions, except to the extent that the EEA Indemnifying Parties are required to bear them according to these Terms and Conditions, and by placing an order the customer agrees to provide that indemnification.

10. Repeated Analysis

Objections to test results can be made within thirty (30) days after the customer receives the results. However, unless it would appear that the results of the repeated analysis do not match those of the first one, the customer shall bear the costs of the repeat testing or review. Furthermore, a repeated analysis will be possible only if EEA has a sufficient amount of the original sample on hand when it receives the customer's objection. Otherwise the customer will be required to pay all costs, including sampling, transportation, analytical and disposal costs for the repeat analysis.

11. Force Majeure

EEA cannot be held liable for delays, errors, damages or other problems caused by events or circumstances which are unforeseen or beyond EEA's reasonable control, or which result from compliance with governmental requests, laws and regulations.

12. Confidentiality & Processing of Customer Data

12.1 EEA shall be entitled to save and process personal or commercial data received from the customer in any way, no matter whether such data stem from the customer directly or from a third party and shall use commercially reasonable efforts to keep such data confidential, in compliance with applicable law.

12.2 EEA shall use commercially reasonable efforts to keep all analysis results and service reports confidential, and the right to use them in order to demonstrate its entitlement to payment for services rendered.

12.3 Analysis results are prepared and supplied exclusively for the use of the customer and should not be divulged to a third party for any purposes without the prior written agreement of EEA. In addition, the customer is required to maintain secrecy concerning all services provided by EEA and their results as well as the composition of products and software delivered by EEA. Analysis results are not to be publicly disclosed or exploited without the prior written consent of EEA. Even if such written consent is given by EEA, the customer (a) remains responsible for any consequences due to the divulgence of such results to a third party and any reliance of such third party on such results and (b) hereby agrees to indemnify the EEA Indemnified Parties against any liability which the EEA Indemnified Parties may incur as a result of such divulgence or any such third party reliance.

13. Disclaimer and Miscellaneous

13.1 ALL TERMS, CONDITIONS AND WARRANTIES (INCLUDING ANY IMPLIED WARRANTY AS TO MERCHANTABILITY, QUALITY OR FITNESS FOR A PARTICULAR PURPOSE) AS TO THE MANNER, QUALITY AND TIMING OF THE TESTING SERVICE AND RESULTS, EQUIPMENT, PRODUCTS OR SOFTWARE SUPPLIED BY EEA ARE EXCLUDED TO THE MAXIMUM EXTENT PERMITTED BY APPLICABLE LAW. THE WARRANTIES, OBLIGATIONS AND LIABILITIES OF EEA CONTAINED IN THESE TERMS AND CONDITIONS ARE EXCLUSIVE.

13.2 These Terms and Conditions may be modified in writing from time to time by EEA and orders will be governed by the most recent version of these Terms and Conditions that is in effect at the time EEA accepts the order.

13.3 Should a court waive, limit or hold to be invalid, illegal or unenforceable any part of these Terms and Conditions, all other parts shall still apply to the greatest extent possible.

13.4 Failure by either EEA or the customer to exercise the rights under these Terms and Conditions shall not constitute a waiver or forfeiture of such rights.

14. Governing Law/Jurisdiction

14.1 The construction, validity and performance of these Terms and Conditions shall be governed by the laws and the commercial courts of Lancaster, PA in which the registered office of the EEA company which accepted the order in question is located (including in cases involving multiple counsels for the defence or third-party respondents), which shall have exclusive jurisdiction.